

Application

PROGRAM OVERVIEW

ACEC Tennessee has developed a competency-based leadership program focused on senior, mid-level, and emerging high potential leaders in both the private and public sectors. The competencies included in this customized program include: self-knowledge, building effective teams, delegation, communication/presentation skills, conflict management, political savvy, business acumen, and interpersonal savvy. The program participants will gain leadership skills while networking with members from other ACEC Tennessee member firms, and federal and state government agencies.

The 2020 Leadership PE program will include an orientation session in January and four additional monthly sessions held in locations across the state. Each session will be 1.5 days with the exception of the orientation session, which will be two full days. Sessions will be facilitated by experts in each competency, and will include discussions with leaders from our partnering agencies, including the Tennessee Department of Transportation, the Tennessee Department of Environment & Conservation, the Tennessee Valley Authority, and the US Army Corps of Engineers. Sessions will typically include educational topics, team building activities, networking opportunities, and a tour of a partner agency facility. All participants who complete the course will be recognized in a graduation ceremony held in conjunction with the last session.

INSTRUCTIONS

Please complete each section fully. Handwritten applications will not be accepted. An electronic copy can be provided. The application must be signed by both applicant and employer/sponsor and received by the TENNESSEE LEADERSHIP PE Selection Committee no later than **December 16, 2019**.

Mail application to:

Leadership PE
ACEC Tennessee
Tennessee Engineering Center
800 Fort Negley Boulevard
Nashville, TN 37203

Applications can also be emailed to: kanderson@tnec.org

SELECTION CRITERIA

Leadership PE participants are selected through a competitive process open to persons working in Tennessee. Applicants must work full-time for an ACEC Member Firm or public agency.

Participants will be chosen by the Leadership PE Selection Committee based upon the information provided on this application. The Committee will be seeking representation from a cross-section of the state in both private and public sectors.

Applicants must have been working in Tennessee for one year prior to submitting the application and have the full support of the organization or corporation they represent.



I. PERSONAL DATA

Application Date _____
(Day) (Mo.) (Yr.)

Name _____
(Last) (First) (Middle) (Jr., Sr., Etc.) (PE, PG, PLS, EIT, etc.)

First Name (or Nickname Preferred for Name Badge) _____

Business Address _____
(Number) (Street) (City) (Zip Code)

Mobile Phone () _____ Business Phone () _____

E-Mail _____

List any food allergies or special health requirements _____

Please list your college education below:

<u>Name of School</u>	<u>Degree</u>	<u>Major</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

II. EMPLOYMENT

Present Employer _____

Type of Organization (Private or Public) _____

Title/Responsibility _____ Since _____ / _____
(Mo./Yr.)

A. Briefly describe your job responsibilities

B. Please indicate your professional specialty (i.e., civil, chemical, electrical, or mechanical engineering, surveying, geology, etc.)

C. Please list any professional registrations held (PE, PG, PLS, LEED-AP, PMP, PTOE, AICP, etc.)

III. PROFESSIONAL AFFILIATIONS/COMMUNITY INVOLVEMENT

(Include state, community, civic, religious, political, government, social, volunteer activities, athletic, or other activities. Also include business/professional activities. Indicate positions held within the group/organization.)

<u>Name of Group/Organization</u>	<u>Positions Held or Significant Accomplishments</u>	<u>Period of Affiliations</u>
_____	_____	_____ to _____ (Mo./Yr.) (Mo./Yr.)
_____	_____	_____ to _____ (Mo./Yr.) (Mo./Yr.)
_____	_____	_____ to _____ (Mo./Yr.) (Mo./Yr.)
_____	_____	_____ to _____ (Mo./Yr.) (Mo./Yr.)

IV. AWARDS AND RECOGNITIONS

(Include professional, state, community, civic, religious, political, government, social, or other activities)

V. TUITION & OTHER COSTS

If accepted into the Leadership PE program, you will be billed for the tuition fee of **\$1,500**, which covers all program costs, excluding lodging and transportation to and from session sites. Tuition must be paid by **January 3, 2020** with checks made payable to ACEC Tennessee. Tuition is not refundable. Other costs incurred during this program (travel, lodging, travel meals not provided by the program, etc.) are not included in the tuition fee and will be the financial responsibility of the participant and/or their employer.

VI. COMMITMENT

Participants are expected to participate in all five (5) sessions of the Leadership PE program. The orientation session is mandatory. While we understand that emergencies arise, any participant missing more than one session, for any reason, may be asked to withdraw from the program and no portion of the tuition shall be refunded.

APPLICANT COMMITMENT

Why should you be selected for Leadership PE?

What do you hope to gain personally and professionally from your participation in Leadership PE?

What can the class expect from you regarding contribution/participation?

How do you plan to contribute to ACEC and/or the industry following your participation in Leadership PE?

Participant Pledge:

If selected, I will devote the time and resources necessary to fully engage in the program. I understand the above commitments and agree to be bound by them in signing this application. Additionally, I agree to actively participate in ACEC Tennessee and/or other industry related organizations, at least at the committee level, during the year following my graduation from Leadership PE.

Applicant Signature

Date

Applicants must also attach a current resume/CV.

**if selected, you will be asked to provide a head shot and bio prior to the first session*

RECOMMENDATION AND EMPLOYER COMMITMENT

Please complete the following based on your understanding of Leadership PE and the applicant's character. Your answers should be succinct, however, if you wish to make additional comments, please add them on the back of this sheet.

APPLICANT'S NAME _____
(First) (Middle) (Last) (Jr., Sr., Etc.) (PE, PG, PLS, EIT, etc.)

How long have you known the applicant?

What is your relationship with the applicant?

Why should this applicant be selected for Leadership PE?

This applicant has the full support (including time and financial) of our organization, and we commit to making Leadership PE a work priority.

Name of Person Making Recommendation *Title*

Name of Company

Signature *Date*